

**LANDSCAPE INSTITUTE NORTH EAST**

MINUTES of a meeting of the Branch Committee held on **28 January 2019** at Meet & Treat, Newcastle, NE4 5SP

PRESENT: Emily Russell, Adrian Clarke, Sophia Andreski, Emma Farr, Lindsay Kirby

ABSENT: Sharon Lumb, Chris Mayes, Kevin Johnson

Minutes:

Item		Action
<b>1.1</b>	<b>Introduction and Welcome</b>  Emily Russell, Branch Chair, welcomed everyone to the meeting.	
<b>1.2</b>	<b>Apologies for absence</b>	
<b>2.1</b>	<b>Minutes of meeting held on 24 October 2018</b>  Minutes were accepted as a true record of the meeting.	
<b>3.1</b>	<b>Matters arising from minutes not on agenda</b>  None.	
<b>4.1</b>	<b>Declarations of Interests</b>  No declarations of interest on the agenda were made.	
<b>5.1</b>	<b>Programme</b>  March – PavingExpert.com  Date to be settled as March 20, subject to agreement from Tony McCormack. Time to be 3.30 – 5.30pm approximately. Event to be ticketed at cost of £10. We will seek sponsorship for event and extend invite to BALI members. Suggestions for theme as “Lessons Learned”, “Nightmares I Have Seen”, “Standards vs Practicalities” etc. – will ask Tony for ideas as well. Another idea was to ask members for questions in advance. Venue TBC but possibilities include Royal Station Hotel and City Library. Availability to be checked	AC to liaise with speaker and other organisations, etc.

	<p>April - AGM</p> <p>Date agreed as Thursday 11<sup>th</sup> April and venue as Bridge Hotel upstairs room if available. Practice showcase format agreed with possible speakers inc. Dan Patterson, Northumbria in Bloom, Hartlepool BC, Ged Lawson</p> <p>May – Annual Lecture with Andrew Grant</p> <p>Date is fixed as 16<sup>th</sup> May. Andrew to supply title, brief description of content and bio-data ASAP. University has agreed to run jointly as one of its public lectures with use of a lecture theatre.</p> <p>Other possible speakers for future events discussed: Richard Hellier, Forestry Commission</p>	<p>AC to book venue and contact Dan. SA to liaise with Northumbria in Bloom, EF with Hartlepool.</p> <p>ER to liaise with university, KJ to contact Andrew Grant</p> <p>SA to contact</p>
6.1	<p><b>LI HQ Update</b></p> <p>No update</p>	
7.1	<p><b>Finance update</b></p> <p>Funding application will need to be submitted in April.</p>	SA
8.1	<p><b>Communications</b></p> <p>No update</p>	
9.1	<p><b>Links with other groups</b></p> <p>We continue to liaise with other professional groups regionally as opportunities arise.</p>	
10.1	<p><b>Next meeting</b></p> <p>TBC</p>	ER
11.1	<p><b>AOB</b></p> <p>MLA at Newcastle – University would like to discuss potential for new course with LINE. It was agreed that we would continue to engage with the university on this.</p>	ER