

**LANDSCAPE INSTITUTE NORTH EAST**

MINUTES of a meeting of the Branch Committee held on **24 October 2018**.

PRESENT: Emily Russell, Adrian Clarke, Sophia Andreski, Kevin Johnson, Emma Farr, Lindsay Kirby

ABSENT: Sharon Lumb, Chris Mayes

Minutes:

Item		Action
1.1	<p><b>Introduction and Welcome</b></p> <p>Emily Russell, Branch Chair, welcomed everyone to the meeting.</p>	
1.2	<p><b>Apologies for absence</b></p>	
2.1	<p><b>Minutes of meeting held on 6 June 2018</b></p> <p>Minutes were accepted as a true record of the meeting.</p>	
3.1	<p><b>Matters arising from minutes not on agenda</b></p> <p>None.</p>	
4.1	<p><b>Declarations of Interests</b></p> <p>No declarations of interest on the agenda were made.</p>	
5.1	<p><b>Programme</b></p> <p>June, July, September and October events reasonably well attended and successful</p> <p>June 14 Bespoke Concrete Factory Tour July 3 Doddington North Afforestation Project September 14 – Brenkley Site Visit (with CIEEM)</p> <p>Two more events organised for 2018 November 7 – Fiona McLachlan lecture (with RTPi) November 27 – Film Night and Social</p> <p><u>2019</u></p> <p>Annual Lecture organised for 16 May – Andrew Grant speaker (possibility to hold at Newcastle University) March talk – Tony McCormack PavingExpert.com</p>	ER to liaise with Adam Sharr

	April – AGM and Practice Showcase Northumbria in Bloom	SA to contact
<b>6.1</b>	<b>LI HQ Update</b>  Council meeting in November, KJ to attend. Discussion on agenda items.	
<b>7.1</b>	<b>Finance update</b>  Funds running low but no formal funding round advertised by LI perhaps due to Rachel Smith being on leave.  It was agreed that funding request would be submitted regardless.  (Post meeting note – LI approved funding of £965 to cover remainder of 2018 events – email from Andrew Morris 26/11/2018).	SA
<b>8.1</b>	<b>Communications</b>  Nothing to report.	
<b>9.1</b>	<b>Links with other groups</b>  We continue to liaise with other professional groups regionally. Possibility to run more joint events in 2019 with CIEEM and RTPI, possibly others.	
<b>10.1</b>	<b>Next meetings</b>  TBC	ER
<b>11.1</b>	<b>AOB</b>  Nothing	